

IMSF
Minutes Steering Group Meeting – 29th October 2010

Present: John Dowden (chair); Jabub Walenkiwitz;
Wally Mandryk; Colin Cridland; Eva Perez; Chris Palsson; Pat Tye



Apologies: Doug McDonald

1. Next Annual Meeting

- John confirmed that the venue for the next meeting would be CY Tung Centre, Hong Kong.
- After some deliberation the following dates were suggested for the next meeting in 2011. May 9th (1st Preference), 2nd (2nd choice), 23rd (3rd choice)

(Subsequent to the meeting Colin pointed out that 2nd week in May is the date for the Intertanko event in Athens).

- It was agreed that there might be sponsorship opportunities as several of the IMSF members had offices in Hong Kong. Colin has agreed to take a closer look at the issue and will report back to the SG.

ACTION: Colin

- It was also agreed that the annual meeting should ideally commence at 09.00hrs on the Monday and finish 12.00hrs (12.30hrs) on the Wednesday.
- The SG also agreed that the annual meeting should not be timed to coincide with any other event which may be happening in the region at the same time (i.e. Seatrade awards).

2. Selection of Program Director to replace Chris Palsson

- Eva has kindly agreed to act as Program Director for the next two years. Chris volunteered to act in a 'mentor' capacity to assist with the transition; Colin also volunteered his services to assist Eva with a balanced program both from a commercial and academic viewpoint.

ACTION: Eva / Colin

- Jakub suggested in order to break-up some of the annual sessions that the SG could introduce a workshop/module. This was agreed by the SG as being a good idea and Jakub will devise some kind of framework ahead of the next annual meeting.

ACTION: Jakub

- John and Pat will consult with other IMSF members in order to canvas attendance of the Hong Kong annual meeting.

ACTION: John / Pat

3. The role of the Vice Chairman

- It was agreed by SG members that Chris would take on the role of Vice Chairman. It was suggested that Chris should chair some of the sessions at the next annual meeting in Hong Kong. This would provide recognition of the Vice Chairman as the deputy to the chair.
- The Vice Chairman would also be responsible to look at 'potential hosts' for IMSF annual meetings going forward.
- Another role could include membership development.

4. Constitutional Issues

- Considerable discussion took place regarding the composition of the SG. The consensus was that ideally the group should consist of 9 people who should include, Chairman, Vice Chairman and the Secretary. Each of the last 3 positions should be filled for a minimum of 3 years.
- The SG also 'preferred that' that there should be some sort of geographical representation and that the forum should include members from North America, Asia and Europe.
- It was also suggested that it was preferred that no more than 2 representatives from any of the member organisations can be represented on the Steering Group.

5. Procedure for Membership

- The SG wanted to ensure that the correct type of organisation should be attracted to the IMSF. Considerable discussion took place and it was decided that the secretary should co-ordinate ideas from the SG and report back by the end of November. **ACTION: Pat**

6. Website

- Colin kindly made available a member of Clarkson's IT Dept. to answer questions about the transfer of the website from IHSFairplay to be hosted by Clarkson's.
- In essence the transfer has taken place with just the issue of the 'DNS record' which is still to be advised by IHSF. Colin will monitor the situation **ACTION: Colin**
- It was suggested that a revamp of the website might be in order. However, a major revamp is unlikely due to the nature of the organisation where most of the input relates to the annual meeting.

- The website needs to reinforce the ‘Aims and Objectives’ of the forum with emphasis on ‘Active Participation’. The secretary has noted many comments at the SG meeting and will forward these to Colin. Wally has also volunteered to draft some ideas. **ACTION: ALL**

7. AOB

- Colin will shortly be visiting Hong Kong and will take the opportunity to sort out dates and some of the logistical issues (including, accommodation, special hotel rates, confirm delegate numbers, equipment etc.). John advised Colin to work with 30 IMSF delegates and 20 guests. **ACTION: Colin**
- Pat will revert soonest on equipment etc. **ACTION: Pat**
- Colin also mentioned that the IMSF might like to re-visit issues such as the Universal Measurement of Ships and World Seaborne Trade. It was suggested that Colin and Wally could give a 10 minute presentation on the progress of the aforementioned.

Meeting Closed 12:30

Minutes

Pat Tye 3rd November 2010